

### Plan on Use of Capacity Enhancement Grant in 2025/2026 School Year

Name of school: **CNEC Christian College**

Number of operating classes: **24**

Means by which teachers have been consulted: **Open discussion and opinion survey from 55 teachers in the staff meeting on 16-7-2025**

Task Areas	Major Areas of Concern	Strategies/ Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Enhance teaching and learning effectiveness	Relieve teachers of their administrative workload so that they can concentrate on improving learning and teaching strategies.	Employ a Teacher Assistant to assist with the administrative work of the English Department and other committee groups.	Relieve workload from teachers so that they have more time to care for the students.	From September 2025 onward for 1 year	Salary for Teacher Assistant (with employer MPF): \$190,422	More than 70% of the teachers surveyed have agreed that the teacher assistant could ease their workload.	Consult the opinions of the English panel chairperson, and collect feedback from teachers using questionnaires and through discussions in a staff meeting.	Ms. W.K. Wong and Ms. L.F. Yung

Enhance students conduct and provide counseling	Implement behavior management strategies for students who are frequently late, identify students who are at risk of emotional distress and liaise with parents regarding students' behavior.	Employ a Student Counselor to assist teachers in managing students' discipline and counseling matters.	Relieve workload from teachers so that they can spend less time addressing disciplinary issues, enhance student support and facilitate communication between teachers and parents regarding student behavior.	From September 2025 onward for 1 year	Salary for Student Counselor (with employer MPF): \$340,081  <b>Total: <u>\$530,503</u></b>	More than 81% of the teachers surveyed have agreed that the student counselor could ease their workload and provide student support.	Consult the opinions of the Discipline and Counseling Unit Chiefs and collect feedback from teachers by using questionnaires and through discussion in a staff meeting.	Mr. Y.H. Tang and Mr. K.H. Tsang
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**Questionnaire on the Use of Capacity Enhancement Grant (2025-2026)**

**16-7-2025**

**Total Respondents: 55**

<b><u>Part II:</u></b>		<b><u>Grade</u></b>				
<b>Proposal on the Use of Capacity Enhancement Grant (2025-2026)</b>		<b>A: Agree      B: Slightly Agree C: Slightly Disagree   D: Disagree I n: Insufficient Information to opine</b>				
<b>Items</b>		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>I n</b>
<b>4.(a)</b>	Employ a teacher assistant to assist in the administrative/clerical work of English Department and Committees.	<b>70.9%</b>	<b>16.4%</b>	<b>1.8%</b>	<b>1.8%</b>	<b>9.1%</b>
<b>4.(b)</b>	Employ a student counsellor to assist teachers in handling students' discipline and counselling matters.	<b>81.8%</b>	<b>9.1%</b>	<b>1.9%</b>	<b>3.6%</b>	<b>3.6%</b>
<b>4.(c)</b>	Employ a clerical assistant (Library) to assist in the operation of school library.	<b>56.4%</b>	<b>27.3%</b>	<b>3.6%</b>	<b>3.6%</b>	<b>9.1%</b>
<b>4.(d)</b>	Others (Please specify): Assistant AI-STEAM Lab (1 out of 6 responses)					